

The meeting of the Contract Review Committee was called to order at 1:00 PM on July 18, 2024, by Robert Norris.

CRC Members In Attendance

Megan Greene, OCA
Chris Mullin, OMB
Robert Norris (Chair), PRO

Procurement Staff in Attendance

Benjamin Comer	Jing Chen	Sheronda Baltimore
Breanna Oland	Michael Shull	Virginia Tejada-Gurmendi
Breanna Stroman	Segyung Yaeger	Zahanara Hasan
Erik Haugen		

Items Discussed - 4 Item(s)

Item #1: Fire & Rescue Services

Action Type:	Extension Beyond the Term		
Contractor:	Stryker Sales LLC	Contract:	1029976
Contract Desc:	LifePak Monitors, Defibrillators and Parts		
Execution:	8/16/13	Expiration:	8/15/24
Contract Val:	\$210,000.00	Cost of Action:	\$210,000.00

Danielle Black was in attendance on behalf of Fire & Rescue Services.

Background

FRS is requesting a three month extension beyond the term of the contract with a ten day kickout clause. A replacement solicitation has already closed, and FRS is preparing to submit the new contract package in the near future. The department expects the new contract to be in place prior to the end of the three month extension.

Motion

Robert Norris moved to approve the extension beyond the term with Stryker Sales LLC, contract #1029976, for 3 months with a 10-day kick-out clause. This is at an estimated value of \$210,000.00 and is in accordance with Procurement Regulation, 4.1.12.3(a)(2). Chris Mullin seconded the motion. The motion was unanimously approved.

Item #2: Department of General Services

Action Type:	Amendment/Extension Beyond the Term/Sole Source/Non-Competitive		
Contractor:	The Auto Barn Inc	Contract:	1090641
Contract Desc:	Towing, Transport and Recovery of Fixed Route Transit Buses, Heavy Duty Trucks and Construction Equipment		
Execution:	7/26/18	Expiration:	7/25/24
Contract Val:	\$1,433,823.37	Cost of Action:	\$300,000.00

Gulshan Babra, and Keith Stickley were in attendance on behalf of the Department of General Services.

Background

MCG Contract No. 1090641 was executed on July 26, 2018, for an initial period of one year with three additional, one-year renewal options. The Auto Barn, Inc. provides towing, transport, and recovery of fixed-route transit buses, heavy duty trucks, and construction equipment, as required and upon request of the Department of General Services, Division of Fleet Management Services (DFMS). DFMS has exercised a one-year extension beyond the term at the approval of CRC, which expires on July 25, 2024. Procurement received a protest appeal from one of the bidders which has caused a delay in awarding the contract for replacement solicitation, IFB# 1156052. In the meantime, it is essential that the current contract remains in place to meet the towing needs and requirements of the Transit and Heavy Equipment Fleet until a replacement contract is executed.

Motion

Robert Norris moved to approve the extension beyond the term with The Auto Barn Inc, contract #1090641, for 1 year with a 10-day kick-out clause. This is at an estimated value of \$300,000.00 and in accordance with Procurement Regulation, 4.1.12.3(a)(2). Chris Mullin seconded the motion. undefined The motion was unanimously approved.

Item #3: Department of Health & Human Svcs

Action Type:	Change in Scope/Sole Source/Non-Competitive		
Contractor:	Maryland Treatment Center, Inc	Contract:	TBD
Contract Desc:	provide Inpatient detoxification and residential substance use disorder treatment for adolescents of Montgomery County		
Execution:	--	Expiration:	--
Contract Val:	\$0.00	Cost of Action:	\$9,810,000.00

Kisha Davis, Maria Rosario, Monica Martin, Sara Rose, Thanikan Fales, and Yetnayet Demissie were in attendance on behalf of the Department of Health & Human Svcs.

Background

DHHS is requesting to modify the approval of a new non-competitive Sole Source contract scope that was approved in 2023. These modifications will provide renovations to 3 floors of the facility to include patient rooms and bathrooms, dining room, lobby, and offices so the facility will be fully operational. The annual proposed costs for this Contract will remain the same at approximately \$3,270,000 per year and add estimated start-up costs of \$832,000 for the renovations.

Motion

Robert Norris moved to approve the change in scope with Maryland Treatment Center, Inc., contract #1161903, to provide inpatient detoxification and residential substance abuse discord treatment for adolescents of Montgomery County. This is at an estimated value of \$832,000.00 for the renovations and the proposed costs for patient treatment. This is in accordance with Procurement Regulation, 4.1.12.3(a)(2). Chris Mullin seconded the motion. The motion was unanimously approved.

Item #4: Department of Transportation

Action Type:	Change Order/Change in Scope/Increase Funding		
Contractor:	FRANCIS O.DAY CO., INC.	Contract:	1127529
Contract Desc:	MD355-Clarksburg Road Intersection Improvements and Clarksburg Road at Snowden Farm Parkway		
Execution:	7/27/22	Expiration:	7/27/24
Contract Val:	\$10,939,121.62	Cost of Action:	\$56,203.60

Michelle Haley was in attendance on behalf of the Department of Transportation.

Background

Pursuant to the Procurement Regulations Section 11.2, Change Orders, Change Order No.1 (Field Order No. 10&11) for MD 355 Clarksburg/Snowden Farm Project No. 0508000

Motion

Robert Norris moved to approve change order #1 with FRANCIS O.DAY CO., INC., contract #1127529, for the amount of \$56,204. This is in accordance with Procurement Regulation, 4.1.12.3(a)(2). Chris Mullin seconded the motion. The motion was unanimously approved.
